

## IMS 2018 Summer Camp Information Sheet

This year, the primary summer camp will be open to current, prior, or incoming IMS families as well as to families outside IMS with children from 2 years 10 months to 5 years old. Feel free to share the word with others to join in the fun!

We will be working to maintain the routine for the children while adding in activities that are fun and different. You can expect snack, playground, lunch and nap times will all continue in the format the children are used to. For our newest members of the IMS community, camp is a great introduction to the routines of the school year.

### SESSIONS

- Week 1 June 18 - June 22
- Week 2 June 25 - June 29
- Week 3 July 2 - July 6 (No camp July 4th) Messy Craft Week
- Week 4 July 9 - July 13
- Week 5 July 16 - July 20
- Week 6 July 23 - July 27
- Week 7 July 30 - August 3

### GATHERING IMPORTANT INFORMATION TO CARE FOR YOUR CHILD

All of your permissions, pick up lists, and contact information will be pulled from your Enrollment in TADS. For families who are not enrolled this year or next year, separate forms will be sent to you after registration through this form. We collect standard information required to care for your child, including any allergies or medical needs, people authorized to pick up your child, emergency contact information, waivers and releases, as well as medical and dental providers and associated insurance information.

### MINIMUM ENROLLMENT & CANCELLATIONS

Minimum enrollment for all weeks of camp is 10 campers or the week of camp is subject to cancellation. We will send confirmation as soon as we reach minimum enrollment for each week of camp so you will have confirmation that camp is on. Three weeks before camp begins, we will also let you know if we have not reached the minimum enrollment and camp will be canceled. You will be offered a full refund of any registration fees paid if IMS cancels a week of camp.

Registration fees for camps cancelled by you three weeks or more prior the beginning of the camp will be refunded less a \$50 cancellation fee. Registration fees for camps cancelled by you within three weeks of the beginning of the camp are non-refundable but maybe transferred to another week if enrollment allows.

### RATES

- Early Drop Off (7:45 - 8:30) \$30 per week
- Half Day (8:30AM - 12:30PM) \$225 per week
- Regular Day (8:30AM - 3:00PM) \$295 per week
- Extended Day (3:00PM - 5:30PM) \$95 per week

### INVOICES AND PAYMENT DUE DATES

For families enrolled at IMS, charges will be invoiced through TADS. Registration is payable either through TADS or by dropping a check off at the main office. Families who are not enrolled will be billed directly through our Business Office and fees are payable by credit card or by mailing a check to IMS.

A non-refundable Registration fees for camps are due by April 20, 2018 or upon invoicing if registering after April 20, 2018.

#### WHAT TO BRING

Campers should bring a change of clothes and, for those staying until at least 3:00 who are younger than 5, a nap bag (a zippered pillow case with a crib sheet, a small blanket and pillow, and small comfort item). All campers should bring lunch (these are stored in a refrigerator). Campers should also wear clothes appropriate to the planned activities.

#### ALLERGY AWARE POLICY AT CAMP

Please note that we are an allergy-aware school and camp and do not allow foods that contain, may contain, or are processed on shared equipment with peanuts or tree nuts. Please support our campers who need your support with the policies to have a fun and safe camp experience.

Angela J. Bailey  
Head of School